



Foreign Affairs Manual

12 FAM — Diplomatic Security

Change Transmittal: DS-170

Date: October 19, 2011

12 FAM 090 DEFINITIONS OF DIPLOMATIC SECURITY TERMS

12 FAM 110 ORGANIZATION AND ADMINISTRATION

12 FAM 120 DIPLOMATIC COURIER DUTIES

12 FAM 130 CLASSIFIED POUCH BREACHES

12 FAM 140 DIPLOMATIC COURIER DOCUMENTATION AND STATUS

12 FAM 150 COURIER ESCORTS

12 FAM 160 DIPLOMATIC COURIER TRANSPORTATION

Changes

1. This Change Transmittal issues updates to 12 FAM 090, Definitions of Diplomatic Security Terms; 12 FAM 110, Organization and Administration; 12 FAM 120, Diplomatic Courier Duties; 12 FAM 130, Classified Pouch Breaches; 12 FAM 140, Diplomatic Courier Documentation and Status; 12 FAM 150, Courier Escorts; and 12 FAM 160, Diplomatic Courier Transportation.
 - **12 FAM 091, Terms:** Definitions have been revised and new definitions have been added.
 - **12 FAM 112, Program Direction:** The responsibilities of the Diplomatic Courier Service include providing oversight and guidance on the transport of classified national security information across international boundaries; assisting foreign diplomatic couriers when appropriate; and coordinating with other regulatory or Federal agencies to ensure the unhindered expeditious movement of classified diplomatic pouches
 - **12 FAM 123, Prohibiting Inspections:** If host-government officials insist on inspecting (i.e., subjecting classified diplomatic pouches to x-ray, metal detectors, contact explosive detection, etc.) or opening a classified diplomatic pouch, the diplomatic courier must make every attempt to immediately contact the post's regional security officer.
 - **12 FAM 132, Responsibilities:** In a "classified pouch breach" incident, the professional diplomatic courier has certain responsibilities, including contacting the regional security officer; submitting a "Spot Report"; reporting the incident to the Office of the Diplomatic Courier Service.
 - **12 FAM 141.1, General:** Diplomatic couriers must bear an official document indicating their status; pouched material must be carried in appropriately marked and sealed diplomatic containers for the professional diplomatic courier letter to be effective; and they must have their diplomatic courier letters and passports in their possession at all times while on official travel.
 - **12 FAM 154.1, Supporting Diplomatic Courier Arrivals:** To support a diplomatic or non-professional diplomatic courier, a diplomatic courier escort must monitor the arrival time and be at the location where the diplomatic courier is expected to disembark; provide a security watch where classified diplomatic pouches are located; and assist the diplomatic courier with customs, immigration, and airport formalities.
 - **12 FAM 162.1, General:** Security standards and sound mechanical condition of vehicles must be maintained to avoid breakdowns or

accidents while diplomatic couriers are in possession of classified material.

2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. **Crosswalk** for 12 FAM 120, 12 FAM 150, and 12 FAM 160:

12 FAM 120			
126.3	Custody After Delivery	—	—
127	Transporting Pouches in an Aircraft Cargo Hold	127	Transporting Classified Diplomatic Pouches
127	Transporting Pouches in an Aircraft Cargo Hold	127.1	Transporting Classified Diplomatic Pouches in an Aircraft Cargo Hold
127	Transporting Pouches in an Aircraft Cargo Hold	127.2	Transporting Classified Diplomatic Pouches Via Alternate Methods
12 FAM 150			
155	Escort Support At Airports	156	Escort Support At Airports
12 FAM 160			
163	Vehicles	162	Vehicles
163.1	General	162.1	General
163.2	Diplomatic or Consular License Plates	162.2	Diplomatic or Consular License Plates
163.3	Two-Way Radios	162.3	Communications
164	Reporting and Correcting Discrepancies	163	Reporting and Correcting Discrepancies

4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
5. The office responsible for the material in this subchapter is DS/C/DC. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

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1. Remove and discard the old 12 FAM 090 (CT:DS-168, 10-13-2011) and insert the new 12 FAM 110 (CT:DS-170, 10-19-2011).

1. Remove and discard the old 12 FAM 110 (CT:DS-113, 07-11-2005) and insert the new 12 FAM 110 (CT:DS-170, 10-19-2011).
2. Remove and discard the old 12 FAM 120 (CT:DS-113, 07-11-2005) and insert the new 12 FAM 120 (CT:DS-170, 10-19-2011).
3. Remove and discard the old 12 FAM 130 (CT:DS-113, 07-11-2005) and insert the new 12 FAM 130 (CT:DS-170, 10-19-2011).
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5. Remove and discard the old 12 FAM 150 (CT:DS-113, 07-11-2005) and insert the new 12 FAM 150 (CT:DS-170, 10-19-2011).
6. Remove and discard the old 12 FAM 160 (CT:DS-113, 07-11-2005) and insert the new 12 FAM 160 (CT:DS-170, 10-19-2011).
7. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:170 and initial.

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1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
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3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.